



# Job Orders Report for: 07/26/2010

Job #	City	Job Title	Months Exp	Min Age	Hourly Wage/Rate	Hrs	Education	Job Type	DL
8424020	Greencastle	Welder	6	18	\$15.73	40	High School Diploma or Equivalent	Regular	No
8420797	Rosedale	Broiler Cook	12	25	\$12.50	0	High School Diploma or Equivalent	Regular	No
8420798	Rosedale	Fry Cook	12	18	\$10.00	0	High School Diploma or Equivalent	Regular	No
8420236	Saint Mary Of The Woods	Banquet Waiter/Waitress	3	18	\$7.75	0	High School Diploma or Equivalent	Regular	Regular
8407590	Seelyville	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	12	18	\$8.75	0	No Minimum Education Requirement	Regular	No
8419611	Sullivan	Flash Graphics Designer	24	18	\$12.02	40	High School Diploma or Equivalent	Regular	No
8423314	Sullivan	Housekeeping/Laundry	3	18	\$7.25	0	No Minimum Education Requirement	Regular	Regular
8424210	Terre Haute	Accountant-Terre Haute IN	12	0	\$12.02	40	Bachelors Degree	Regular	No
8419449	Terre Haute	Appliance Repair Tech	0	21	\$10.00	0	High School Diploma or Equivalent	Regular	Regular
8422510	Terre Haute	Assembly Positions	3	0	\$9.00	40	High School Diploma or Equivalent	Temporary	No
8420426	Terre Haute	Automotive Technician	3	18	\$7.50	40	High School Diploma or Equivalent	Regular	No
8422248	Terre Haute	banquet support	6	0	\$7.28	0	No Minimum Education Requirement	Regular	Regular
8421428	Terre Haute	Bookkeeper/Head Cashier	36	18	\$9.00	40	High School Diploma or Equivalent	Regular	No
8424215	Terre Haute	Business Consultant	24	0	Unspecified	0	1 Year of College, Tech or Vocational School	Regular	Regular
8411568	Terre Haute	Business Developer	0	18	\$12.50	0	2 Years of College, Tech or Vocational School	Regular	Regular
8411565	Terre Haute	Business Opportunity and Property Investment Broker	0	18	\$12.50	0	2 Years of College, Tech or Vocational School	Regular	Regular
8420724	Terre Haute	Cashiers	0	18	\$7.25	0	High School Diploma or Equivalent	Regular	No
8422726	Terre Haute	CDL-A Truck Driver	3	0	\$16.83	0	High School Diploma or Equivalent	Regular	CDL
8424737	Terre Haute	Childcare Provider	0	21	\$8.00	0	High School Diploma or Equivalent	Regular	No
8422721	Terre Haute	Commercial Drivers License - Class A	12	25	\$8.50	0	No Minimum Education Requirement	Regular	CDL



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8423347	Terre Haute	INSURANCE AGENT	0	21	\$12.02	0	High School Diploma or Equivalent	Regular	Regular
8421792	Terre Haute	Janitor/Custodian	12	18	\$9.00	40	High School Diploma or Equivalent	Regular	No
8419838	Terre Haute	Licensed Practical Nurse (LPN)	12	0	\$15.00	30	2 Years of College, Tech or Vocational School	Regular	No
8424383	Terre Haute	Maintenance Manager	96	0	\$38.46	0	Bachelors Degree	Regular	Regular
8422650	Terre Haute	Manager of Gift Accounting	24	0	Unspecified	40	High School Diploma or Equivalent	Regular	Regular
8424521	Terre Haute	Marketing Analyst	60	0	\$24.04	0	Bachelors Degree	Regular	Regular
8422214	Terre Haute	Non Engine Tractor/Trailer and Light Duty Mechanic	3	18	\$10.00	40	No Minimum Education Requirement	Regular	No
8421931	Terre Haute	Occupational Health Nurse	24	18	\$14.42	40	Associates Degree	Regular	No
8423919	Terre Haute	Personal Assistant	1	18	\$8.00	0	No Minimum Education Requirement	Regular	Regular
8411570	Terre Haute	Pharmaceutical Sales	0	18	\$12.50	0	2 Years of College, Tech or Vocational School	Regular	Regular
8411573	Terre Haute	Pharmacist	0	18	\$12.50	0	2 Years of College, Tech or Vocational School	Regular	Regular
8421611	Terre Haute	Production Line Worker	0	18	\$10.30	40	No Minimum Education Requirement	Regular	No
8419628	Terre Haute	Production Operator	0	0	\$11.00	0	High School Diploma or Equivalent	Regular	No
8424322	Terre Haute	Project Coordinator, Care Transitions	5	0	\$10.00	0	Bachelors Degree	Regular	Regular
8423828	Terre Haute	QMRP	0	0	\$11.54	0	Bachelors Degree	Regular	Regular
8423959	Terre Haute	Receptionist	6	18	Unspecified	0	High School Diploma or Equivalent	Regular	No
8421897	Terre Haute	REGIONAL TRUCK DRIVER HOME WEEKENDS!	12	21	\$20.00	0	No Minimum Education Requirement	Regular	CDL
8421818	Terre Haute	Residential Manager	12	0	\$11.37	0	High School Diploma or Equivalent	Regular	Regular
8419064	Terre Haute	Restaurant General Manager	24	21	\$16.83	0	High School Diploma or Equivalent	Regular	Regular
8411566	Terre Haute	Sales / Marketing Consultant	0	18	\$12.50	0	2 Years of College, Tech or Vocational School	Regular	Regular
8422688	Terre Haute	Sales / Merchandise Assoc.	3	0	\$7.25	0	High School Diploma or Equivalent	Regular	No

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Job #	City	Job Title	Months Exp	Min Age	Hourly Wage/Rate	Hrs	Education	Job Type	DL
8420722	Terre Haute	Sales Associate	0	0	\$7.25	0	No Minimum Education Requirement	Regular	No
8420584	Terre Haute	Sales Pros Wanted	6	18	Unspecified	0	High School Diploma or Equivalent	Contract	Regular
8421450	Terre Haute	Security Officer	0	18	\$8.00	0	High School Diploma or Equivalent	Regular	No
8423504	Terre Haute	Server	5	18	\$7.25	0	No Minimum Education Requirement	Regular	No
8420721	Terre Haute	Service Technicians	24	18	\$7.25	0	High School Diploma or Equivalent	Regular	Regular
8421603	Terre Haute	Sheet Metal Workers	12	21	Unspecified	0	High School Diploma or Equivalent	Regular	No
8420574	Terre Haute	Shipping and Receiving Clerk	12	18	\$11.50	40	High School Diploma or Equivalent	Regular	No
8422359	Terre Haute	Small Engine Mechanic	24	18	\$9.00	0	High School Diploma or Equivalent	Regular	Regular
8422147	Terre Haute	Staff Accountant	24	21	Unspecified	40	Bachelors Degree	Regular	Regular
8422247	Terre Haute	Supervisor	12	0	\$7.75	0	High School Diploma or Equivalent	Regular	Regular
8423525	Terre Haute	Supervisor of Food	12	0	\$10.50	0	High School Diploma or Equivalent	Regular	Regular
8422141	Terre Haute	Teller / PT - N. Vermillion Danville	3	18	\$9.00	30	High School Diploma or Equivalent	Regular	No
8423900	Terre Haute	Teller / PT - Ridgefarm	3	18	\$9.00	30	High School Diploma or Equivalent	Regular	No
8422140	Terre Haute	Teller /Peak Time - N. Vermillion	3	18	\$9.02	0	High School Diploma or Equivalent	Regular	No
8423963	Terre Haute	Teller/Towne Center	6	18	Unspecified	40	High School Diploma or Equivalent	Regular	No
8424462	Terre Haute	Truck Driver/Mechanic	3	18	\$9.50	0	High School Diploma or Equivalent	Regular	Regular
8423524	Terre Haute	Utility/Dish Person	0	0	\$7.28	0	No Minimum Education Requirement	Regular	No
8423830	Terre Haute	Van Driver	24	0	\$8.00	0	High School Diploma or Equivalent	Regular	Regular
8423160	Terre Haute	Warehouse Associate	0	18	\$8.50	36	No Minimum Education Requirement	Regular	No
8424440	West Terre Haute	Bartender	3	21	\$7.25	0	No Minimum Education Requirement	Regular	No

## Job Orders Report for: 07/26/2010

Log on to <http://www.indianacareerconnect.com> to view details about these jobs and apply for them.

Indiana Career Connect is the State's no charge service to benefit individuals and employers.

Individuals can research a comprehensive list of Indiana job openings, create a Resume, explore a career, and research the job market.

Log on to [IndianaCareerConnect.com](http://IndianaCareerConnect.com) for more details.

**PLEASE NOTE: In order to be accessible to businesses seeking employees through Indiana Career Connect, individuals must fully register and complete a resume in Indiana Career Connect.**

Resume assistance and additional job search information is available at your local [WorkOne Office](#).

# Job Orders Report for: 07/26/2010



## Indiana Employers Are Looking For You

### 1. What is Indiana Career Connect?

An employment web site created by the Indiana Department of Workforce Development (IDWD). The site has many features for individuals and employers. Individuals can search thousands of job openings currently available in Indiana. Jobseekers can find and apply for job openings which match each person's unique skills and experiences. The site connects employers with candidates seeking employment opportunities. Employers are also able to post job openings and search candidate resumes.

### 2. How is Indiana Career Connect different from other job search websites?

The site is the most comprehensive source of Indiana employment opportunities. This is the only site where Hoosiers will find the latest salary information for thousands of job titles and employment trends for areas throughout Indiana. You also can find information about education and training programs to enhance your current skills. All services are available to individuals and employers at no charge.

### 3. Can anyone use Indiana Career Connect?

Yes, the site is available to anyone looking for Indiana job opportunities. Indiana companies seeking qualified candidates can post current job openings or search for candidates on the site.

### 4. Why do I have to provide personal information to use the site?

Personal information is used strictly for statistical purposes and reporting by the Department of Workforce Development. All information you provide is protected by DWD on secured servers. Your personal information is held in confidence by DWD. Potential employers will only have access to your employment and career history and the information you include on a resume.

### 5. What happens once I enter my information?

If you are seeking employment, once you have registered you will be able to use all of the services on the Web site, including job searches, applying for available positions, accessing salary data and educational opportunities. If you are seeking employees, you will be able to access posted resumes and contact potential job candidates.

### 6. How often do I need to update my information?

Job Seekers as well as employers will be asked to keep current and up-to-date information on the website to make sure job postings and job candidate information is the most accurate to date.

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30 North 8th St  
 Terre Haute, IN 47807  
 (812) 234-6602  
 Open Monday – Friday  
 8:00 AM – 4:30 PM

***Need Help Getting a JOB?  
 Try Attending Our FREE Workshops!***

<b>Workshop</b>	<b>Days / Times</b>	<b>Items Covered</b>
<b>Resume Creation</b>	Monday's 3:00 – 4:00 Thursday's 11:00 – 12:00	What should and should not be included on your resume Types of resumes explained Tips for a more professional looking resume
<b>Basic Computer Skills</b>	Tuesday's 8:30 – 9:30 Wednesday's 3:00 – 4:00	Learn basic computer terminology How to navigate using the mouse and keyboard Searching the Internet
<b>Interviewing Skills</b>	Tuesday's 11:00 – 12:00	How to prepare for the interview Presenting yourself in a professional manner Questions to expect and questions to ask 10 Interview Tips
<b>Job Search / Application Assistance</b>	Wednesday's 8:30 – 9:30 Thursday's 3:00 – 4:00	How to search for jobs on the Internet Help with applying for available jobs Uploading multiple resumes
<b>Indiana Career Connect</b>	Tuesday's 3:00 – 4:00 Wednesday's 11:00 – 12:00	How to navigate Indian Career Connect Creating your on-line resume Job Searching

# WorkOne

*Western Indiana*

## Upcoming Events

Date/Time	Event / Workshop	Location
<b>Every Monday</b> 3:00pm-4:00pm	Intensive Resume Workshop	5th FL Conference Room
<b>Every Tuesday</b> 8:30- 9:30	Basic Computer Skills	5th FL Computer Lab 1
11:00 – 12:00	Interviewing Skills	
3:00pm-4:00pm	Indiana Career Connect	
<b>Every Wednesday</b> 8:30 – 9:30	Job Search / App Assistance	5th FL Computer Lab 1
11:00 – 12:00	Indiana Career Connect	
3:00pm-4:00pm	Basic Computer Skills	
<b>Every Thursday</b> 8:30 – 9:30	Indiana Career Connect	5th FL Computer Lab 1
11:00 – 12:00	Intensive Resume Workshop	
3:00pm-4:00pm	Job Search / App Assistance	

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Be Part of What's NEW

***JOIN THE HUNDREDS OF WORK AT HOME EMPLOYEES IN YOUR AREA!  
IS WORK AT HOME RIGHT FOR YOU? WHAT DOES IT TAKE TO WORK FROM HOME?  
FIND OUT BY JOINING OUR VIRTUAL JOB FAIR!***

## **Virtual Job Fair**

Wednesday, July 28th, 2010

**11:00AM EST/10:00AM CST/9:00AM MST**

1. Call the Conference toll-free phone number: 1-866-692-3158 Conference Code: 2549052\*\*\*
2. Copy this address and paste it into your web browser: <https://admin.na5.acrobat.com/a943493873/virtual-job-fair/>
3. Type your name under the option to 'Enter as a Guest'
4. Click on Enter Room

Expectations for this meeting:

- Please sign in 10 minutes early to familiarize yourself with the process of logging into Adobe® Acrobat® Connect™ Pro Meeting.
- The Presentation will take approximately an hour.
- Please sign in with your full first name, last name and also include your email address.
- If something is unclear, please make a note. There will be a question and answer session following the presentation. This is your opportunity to get a real feel for the position.

**Note: Before joining the conference presentation, please lower the security settings on your browser to allow the necessary components to be downloaded to your computer.**

**We also recommended reading through our website <http://www.newcorp.com> prior to the Job Fair.**

**Please note, these sessions are limited.**

**Hope to hear you there...**

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## JOE'S JOB LEADS

### Job Leads 7-19

**Kindred Healthcare.** IN-Terre Haute-Southwood Health & Rehab Ctr.Long Term Care Facility. Hiring Receptionist. Apply online: <http://www.kindredhealthcare.com/careers/>

**Kindred Healthcare.** IN-Terre Haute-Southwood Health & Rehab Ctr.LTC Facility. Hiring CNA. Apply online: <http://www.kindredhealthcare.com/careers/>

**Westminster Village,** 1120 E Davis Dr. 238-2575. Now hiring FT CNA. Apply in person

**Alorica,** Plaza North, Now hiring Customer Service Agents. Apply online <http://aloricajobs.com>

**Lowes.** 4701 S. US Hwy 41 Terre Haute. Now hiring Head Cashier. Apply in person or online: [www.lowes.com/careers](http://www.lowes.com/careers)

**Lowes.** 4701 S. US Hwy 41 Terre Haute. Now hiring Customer Service. Apply in person or online: [www.lowes.com/careers](http://www.lowes.com/careers)

**CobbleStone Crossing.** 1850 E. Howard Wayne Dr., Terre Haute. Hiring Resident Activity Assistance. Apply in person.

**Kohl's,** 5679 S US Hwy 41. 298-8504 Now hiring Ad Set Associate, 18+ only. Apply in person

**RadioShack.**Terre Haute. Now hiring FT/PTSales Associate. HS/GED. Apply online: <http://www.jobsatradioshack.com/>

**Pilot Travel Centers.** Many Locations. Now hiring Many Positions. Apply online: [www.pilottravelcenters.com](http://www.pilottravelcenters.com)

**T.J. Maxx,** 5731 S US Hwy 41, 299-8324. Hiring Sales/ Merchandise Associate. Must be 16+ [http://www.tjx.com/careers\\_jobs.asp](http://www.tjx.com/careers_jobs.asp)

**Sears Roebuck,** 3401 US Hwy 41 231-5726. HiringMerchandising/Pricing Associate . Apply online [www.searsholdings.com/careers/](http://www.searsholdings.com/careers/)

**Stein Mart.** 43 Meadows Shopping Ctr. Now hiring Merchandising Manager. Apply online: <http://www.steinmartcareers.com/>

**Westminster Village,** 1120 E Davis Dr. 238-2575. Now hiring FT Waitress/Waiter. Apply in person

**Ivy Tech Wabash Valley,** Hiring Maintenance Technician. Apply online: <https://jobs.ivytech.edu/>

**Ivy Tech Wabash Valley,** Hiring Computer Las Assistant. H/GED. Apply online: <https://jobs.ivytech.edu/>

**Regional Hospital.** Terre Haute. Now hiring Enviromental Service Tech. Apply online: <http://regionalthospital.com/>

**Vigo County Community Corrections.** Terre Haute. Hiring PT Correctional Officer. Apply in person

**Vigo County Annex.** 650 S 1st Street. Now hiring Youth Care Specialist. Must be 21+ Apply in person.

**T.G.I. Friday's,** Honey Creek Mall, 232-8444. Now hiring Restaurant Manager. Apply online: [www.tgifridays.com](http://www.tgifridays.com)

**OfficeMax,** 3360 S US Highway 41, 238-1234. Now hiring Store Associates. Apply in store/online: <http://www.officemax.com>

**Fifth Third Bank,** 637 E. National Ave, Brazil - (812) 446-2543 Now hiring PT CSR/Teller. Apply online: <http://www.53.com>

**Sears Portrait Studios.** 3401 South US Hwy 41. Now hiring Associate. Must be 18+ Apply online: [www.searsportrait.com/](http://www.searsportrait.com/)

**Movie Gallery.** 661 West Morgan Street, Spencer. Hiring Customer Service Associate. Apply online: <http://www.moviegallery.com/>

**K-Mart.** Terre Haute. Now hiring Stockroom/ Unload Associate. Apply Online: <http://kmart.com>

**K-Mart.** Terre Haute. Now hiring Customer Service/Sales Associate. Apply Online: <http://kmart.com>

**Fifth Third Bank,** Terre Haute. Now hiring Mortgage Loan Originator. Apply online: <http://www.53.com>

**Indiana State University,** Terre Haute. Now hiring Administrative Assistant. Apply online: <http://jobs.indstate.edu>

**Ivy Tech Wabash Valley,** Hiring Customer Maintenance Technician. Apply online: <https://jobs.ivytech.edu/>

**Elder-Beerman.** Honey Creek Sq. Now hiring F/T Cosmetics Counter Manager. To Apply call 812-235-0000 ext. 325 for Human Resources or online: bonton.com

**Elder-Beerman.** Honey Creek Sq. Now hiring PT Visual Associate. To Apply call 812-235-0000 ext. 325 for Human Resources or online: bonton.com

**Seno Formal Wear.** 3401 SOUTH US HIGHWAY 41. Now hiring FT Assistant Manager. Apply in person

**Tradehome Shoes.** Honey Creek Mall. Now hiring FT Assistant Manager. To Apply Call 812.234.7900

**Rockville Nursing and Rehab.** 768 U.S. 41 Rockville. Now hiring CNA. Apply online: [www.greystonehcm.com](http://www.greystonehcm.com)

**American Senior Communities, LLC.** 1001 E. Springhill Drive. Now hiring CNA. Apply online: <http://americansrcommunities.com>

**Hamilton Center,** 620 8<sup>th</sup> Ave, 231-8323. Hiring FT Residential Technician. HS/GED. Apply online: <http://www.hamiltoncenter.org>

**Hamilton Center,** 620 8<sup>th</sup> Ave, 231-8323. Hiring F/T Psychiatric Technician. HS/GED. Apply online: <http://www.hamiltoncenter.org>

**Hamilton Center,** 620 8<sup>th</sup> Ave, 231-8323. Hiring F/T Program Technician. HD/GED. Apply online: <http://www.hamiltoncenter.org>

**Enterprise Rent-A-Car.** Terre Haute. Now hiring PT Customer Service Rep. Must be 18+. HS/GED. Apply online: <http://track.tmpservice.com/ApplyClick.aspx?id=939468-1789-6772>

**Pizza Hut.** Terre Haute. Now hiring many positions. Apply online: <http://www.realpizzahutjobs.com/>

**Kentucky Fried Chicken.** Clinton. Now hiring Team Member. Apply in person or online: <http://www.jobswithkfc.com/#/home>